



**CITY MANAGER'S OFFICE  
CITY OF WHEELING**

<b>APPLICATION FOR USE OF CITY OF WHEELING RIGHT OF WAY</b>	
Date of Application	
Name, Address and Phone Number of Applicant	
Person to contact (including phone number) in case of emergency <u>during</u> use	
Date(s) and Time(s) of Proposed Use	
Description of Proposed Use (i.e., Street Fair, Run, Parade, etc.)	
City Rights of Way to be Utilized (i.e., City Streets obstructed); Proposed Detours, if applicable.	

The undersigned, on behalf of \_\_\_\_\_ (name of individual/organization), agrees to indemnify and save the City of Wheeling harmless from any claims, liability or damages arising from the use of the public way in connection with the above-described use and as set forth in Section 311.05(b) of the Municipal Code. Additionally, your signature indicates that it is understood and agreed that any insurance carried by the City of Wheeling is excess and in no way contributory or quota share.

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
valid e-mail address (Permit will be provided via e-mail)

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For office use only:

CODES

FD

PD

OP

CC

HEALTH